

Check Out

Glen Sherwood Inventories

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Prepared on behalf of Example Lettings Ltd

Property inspected by A. Clerk

Address

123 Preview Street
Sample City
London
AB1 2CD



Carried Out

August
8th 2026
15:00

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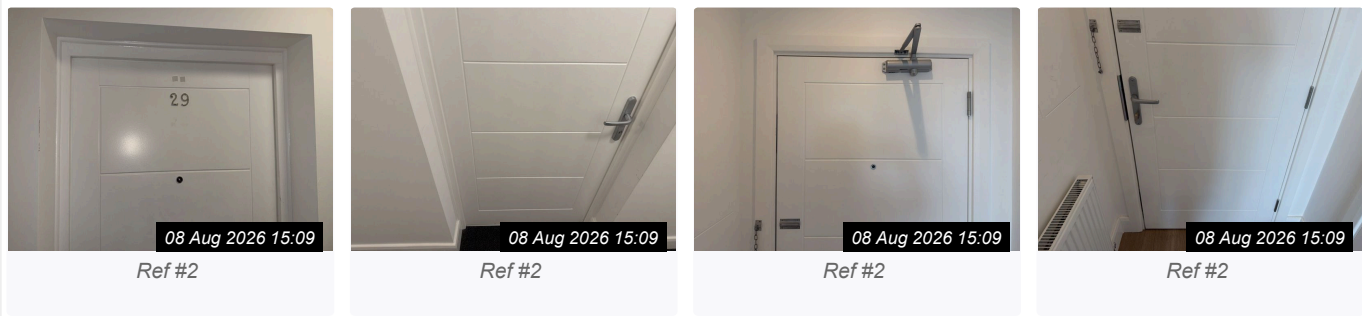
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1. PROPERTY IN GENERAL				
Ref	Name	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
1.1	Property Description	1 bedroom, 1 bathroom, unfurnished apartment	As Inventory & Schedule of Condition	

2. EXTERIOR FRONT					
Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
2.1	Door	White painted panelled door Chrome numeral '29' Spyhole with chrome surround Door handle brushed metal with matching surround Integrated Yale lock	Door - as new condition Light scuffs mid to low level Numeral - as new condition Spyhole - as new condition Yale lock - as new condition	As Inventory & Schedule of Condition	
2.2	Reverse of the Door	As per the front 1 x grey metal door closing mechanism Return of the spyhole with chrome surround Metal chain lock receiver with chain lock attached to door frame Return of door handle with integrated turn lock	Reverse of the door - as new condition Door closing mechanism - working order As new condition Return of spyhole - as new condition Metal chain lock receiver with chain lock attached to door frame - all intact Return of door handle - as new condition	As Inventory & Schedule of Condition	
2.3	Door Frame	White painted	Newly decorated to both front and reverse	As Inventory & Schedule of Condition	
2.4	Threshold	Brushed metal	Securely fitted As new condition	As Inventory & Schedule of Condition	

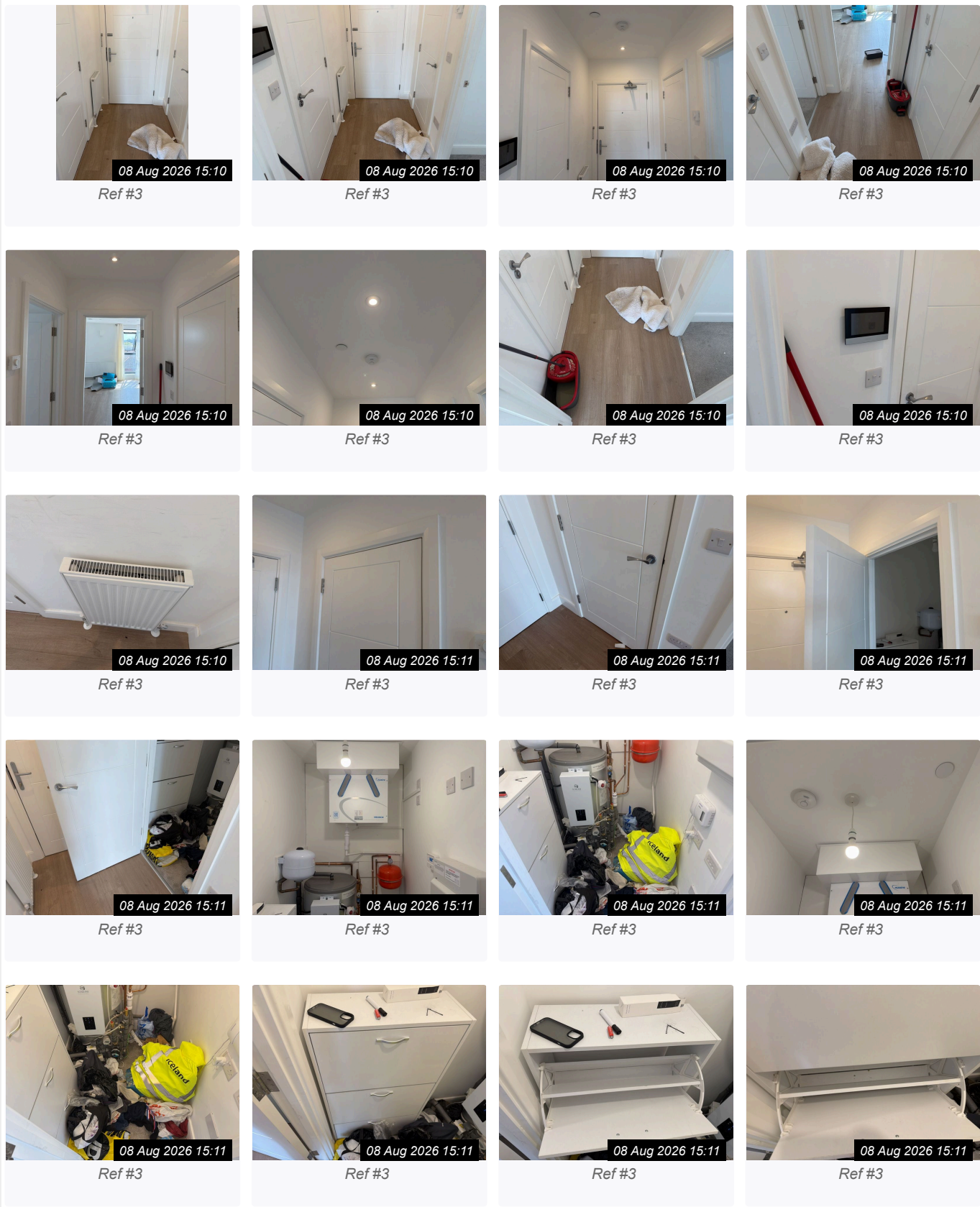


3. HALLWAY					
Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
3.1	Flooring	Mid laminate wood flooring	As new condition	As Inventory & Schedule of Condition	

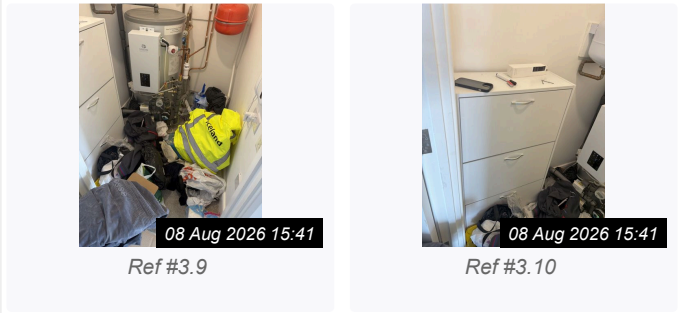
3. HALLWAY (CONT.)					
3.2	Skirting	White painted	Newly decorated	<i>As Inventory & Schedule of Condition</i>	
3.3	Walls	White painted	Newly decorated	<i>As Inventory & Schedule of Condition</i>	
3.4	Ceiling	White painted 1 x white circular sprinkler cover White circular vent 1 x ceiling mounted smoke alarm	Ceiling - newly decorated Sprinkler cover - intact Not tested Circular vents - intact As new condition Smoke alarm - tested and working	<i>As Inventory & Schedule of Condition</i>	
3.5	Lighting	2 x inset spotlights	In working order	<i>As Inventory & Schedule of Condition</i>	
3.6	Switches and Sockets	White plastic White thermostat control unit Hikvision door entry unit with digital display	White plastic switches and sockets - as fitted Casing is intact As new condition Sockets not tested Thermostat control unit - casing intact As new condition Not tested Hikvision door entry unit - power seen As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	

3. HALLWAY (CONT.)					
3.7	Built-in Cupboard	White panelled door Brushed metal handles with matching surround Door frame white painted Threshold brushed metal Interior of the cupboard: Flooring - light grey fitted carpet Skirting white painted Walls white painted Grey hot water tank with associated pipework and cabling 1 x white wall mounted reservoir tank with associated pipework and 1 x grey wall mounted reservoir with associated pipework Wall mounted Nuaire ventilation unit with associated pipework Ceiling white painted Ceiling mounted smoke alarm White sprinkler cover Lighting: Ceiling rose with flex and bulb Switches and sockets: White plastic 1 x Openreach unit 1 x wall mounted digital thermostat control unit Wall mounted white metal distribution board with cover	Door - newly decorated Handles - as new condition Door frame - newly decorated Threshold - securely fitted As new condition Flooring - as new condition Skirting - newly decorated Cabling attached Walls - newly decorated Various pipework and cabling attached Hot water tank - all as new condition Not tested White and grey wall mounted reservoir tank - all as new condition Not tested Ventilation unit - all as new condition Not tested Ceiling - newly decorated As new condition Smoke alarm - tested and working Ceiling rose with flex and bulb - tested and working Switches and sockets - as fitted Casing is intact As new condition Sockets not tested Openreach unit - as new condition Power seen Not tested Thermostat control unit - power seen Not tested Distribution board - as new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
3.8	Heating	White wall mounted single radiator Grille to the top Both caps seen	As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
3.9	Miscellaneous items		<i>Item added after Check In</i>	Clothings and bags Liability - Tenant	
3.10	Additional Items		<i>Item added after Check In</i>	Freestanding rack seen Liability - Tenant	

3. HALLWAY (CONT.)



3. HALLWAY (CONT.)

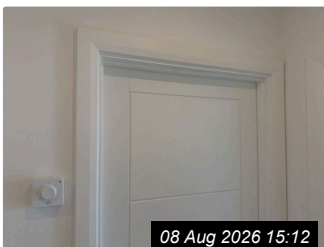


4. BEDROOM 1

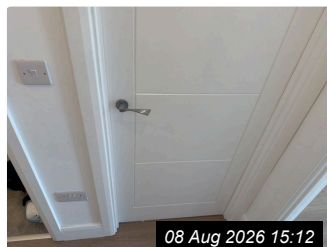
Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
4.1	Door	White panelled door Brushed metal handles with matching surround	Door - newly decorated Handles - as new condition	As Inventory & Schedule of Condition	
4.2	Door Frame	White painted	Newly decorated	As Inventory & Schedule of Condition	
4.3	Threshold	Brushed metal	Securely fitted As new condition	As Inventory & Schedule of Condition	
4.4	Flooring	Light grey fitted carpet	As new condition	As Inventory & Schedule of Condition	
4.5	Skirting	White painted Skirting mounted brushed metal and black rubber tipped doorstop	Skirting - newly decorated Doorstop - securely fitted As new condition	As Inventory & Schedule of Condition	
4.6	Walls	White painted	Newly decorated	As Inventory & Schedule of Condition + 2 x Screws seen to LHS of balcony door to mid levels Liability - Tenant	
4.7	Ceiling	White painted 2 x white circular sprinkler covers 1 x white circular vent Smoke alarm	Ceiling - newly decorated Sprinkler covers - as new condition Circular vent - as new condition Smoke alarm - tested and working	As Inventory & Schedule of Condition	
4.8	Lighting	5 x inset spotlights	Tested and working	As Inventory & Schedule of Condition	

4. BEDROOM 1 (CONT.)

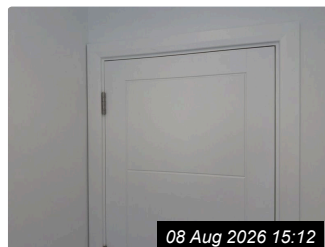
4.9	Switches and Sockets	White plastic	As fitted Casing is intact As new condition Sockets not tested	<i>As Inventory & Schedule of Condition</i>	
4.10	Built-in Wardrobe	White laminate wood with 4 x matching flat panelled doors with matching brush metal handles Interior in mid laminate wood with 4 x matching shelves and 3 x chrome hanging rails	Doors - as new condition to both front and reverse Interior - all as new condition	<i>As Inventory & Schedule of Condition</i>	
4.11	Heating	White wall mounted double radiator Grille to the top Thermostat and cap seen	As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
4.12	Windows	Dark grey UPVC frame Integrated trickle vent 2 x double glazed panes 1 x black handle with integrated lock	All as new condition Surface scratches to the frame @ mid level Glazing intact	<i>As Inventory & Schedule of Condition</i>	
4.13	Foot Sill	White painted	Newly decorated	<i>As Inventory & Schedule of Condition</i>	
4.14	Balcony Door	Dark grey UPVC frame Double glazed pane Black metal handle with matching surround Integrated Yale lock, key in situ	All as new condition	<i>As Inventory & Schedule of Condition</i>	
4.15	Additional items seen		<i>Item added after Check In</i>	Bed and base Chest of drawers Bedside caninet Liability - Tenant	



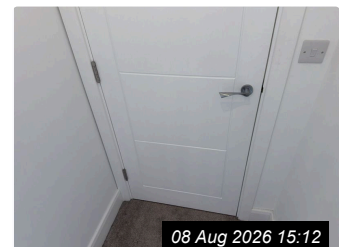
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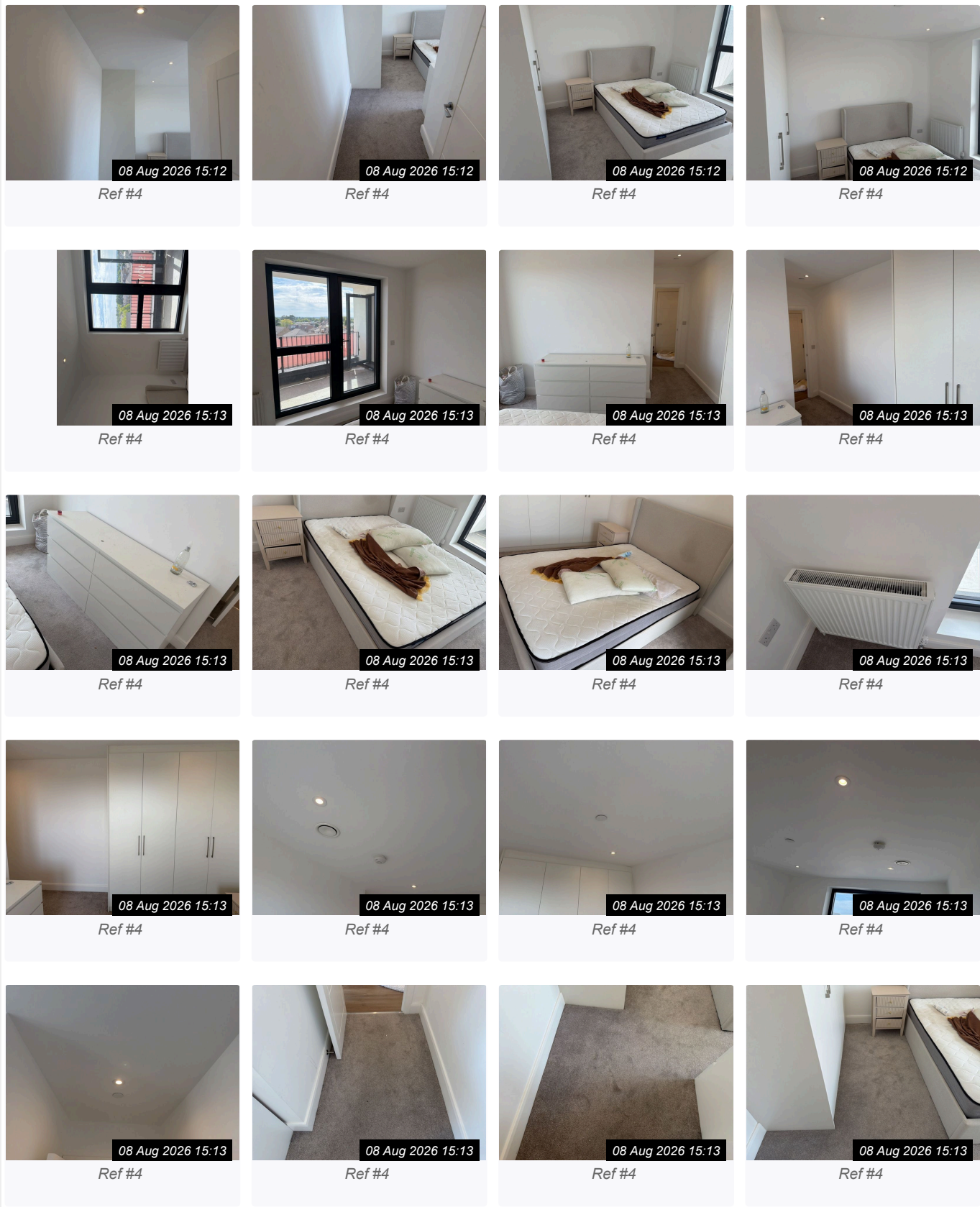


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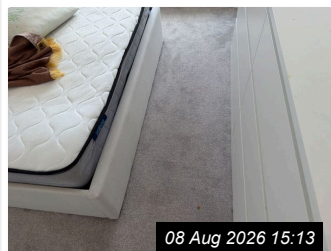


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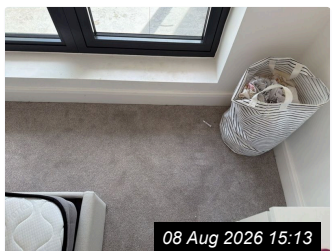


4. BEDROOM 1 (CONT.)



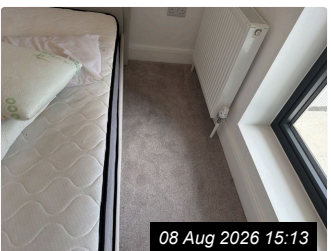
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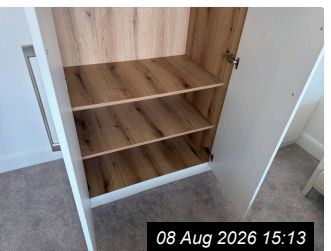
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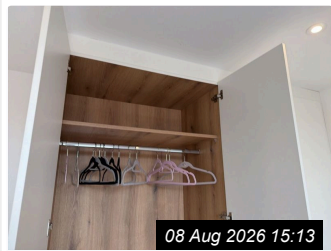
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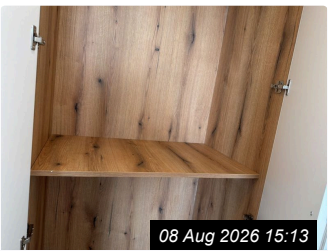
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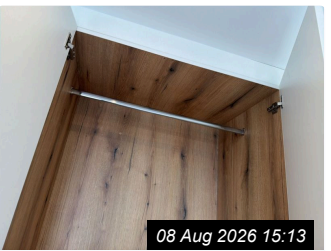
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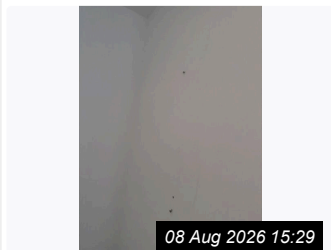
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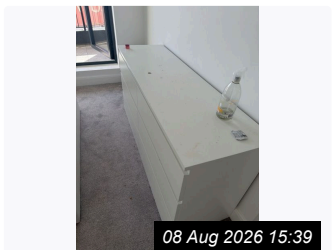
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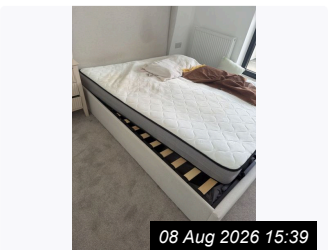
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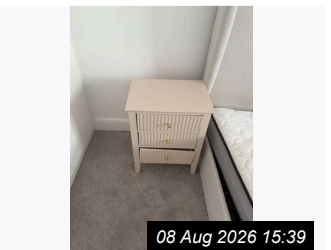
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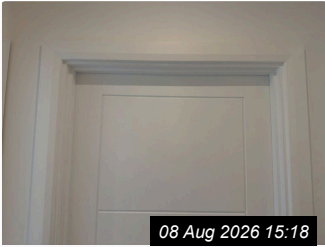
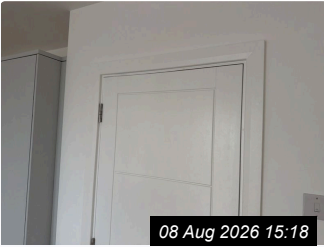
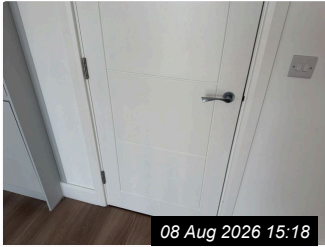
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5. OPEN PLAN KITCHEN AND LIVING ROOM

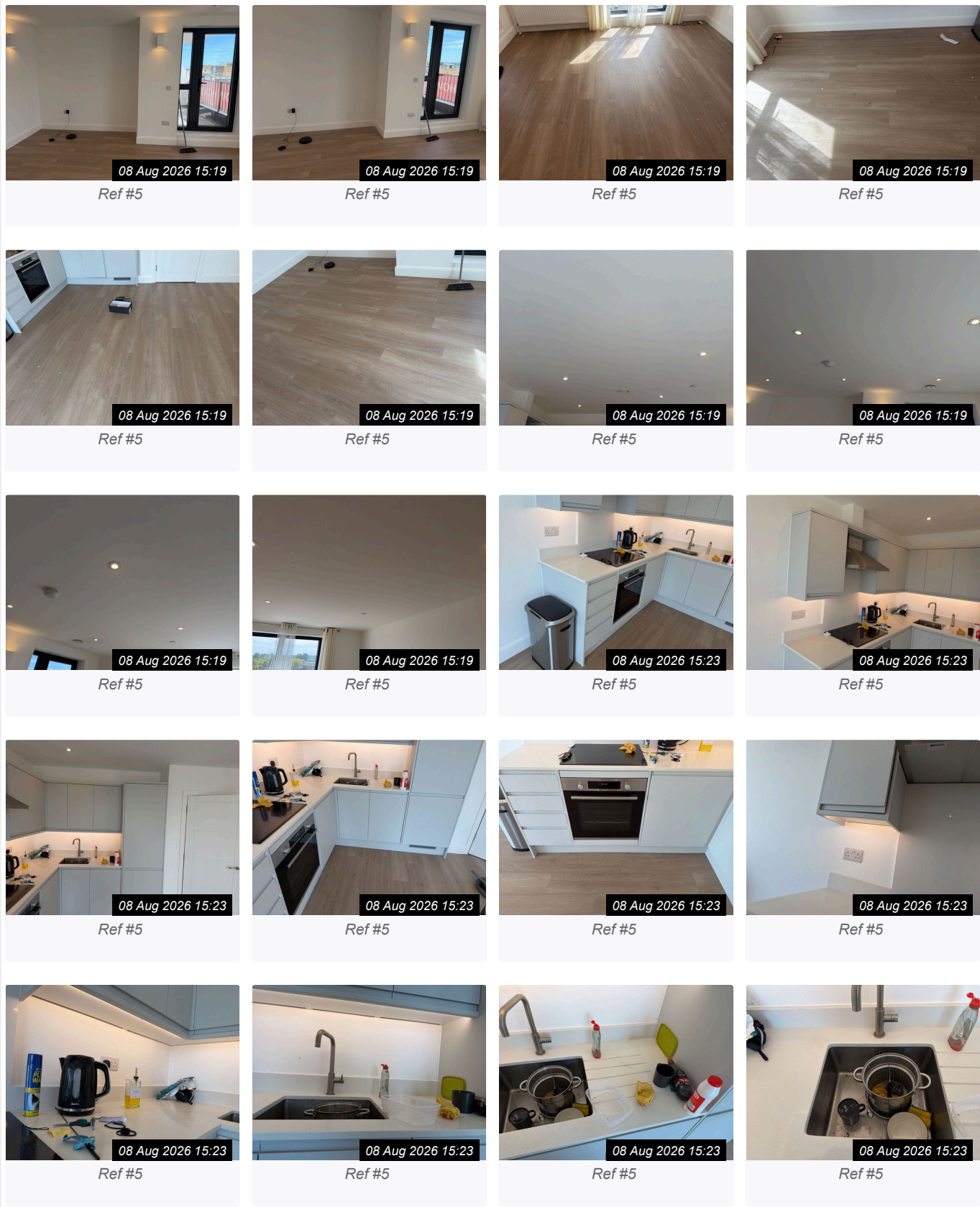
Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
5.1	Door	White panelled door Brushed metal handles with matching surround	Door - newly decorated Handles - as new condition	As Inventory & Schedule of Condition	
5.2	Door Frame	White painted	Newly decorated	As Inventory & Schedule of Condition	
5.3	Flooring	Continuation of the flooring from the hallway	As new condition	As Inventory & Schedule of Condition	

5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)					
5.4	Skirting	White painted	Newly decorated	As Inventory & Schedule of Condition	
5.5	Walls	White painted	Newly decorated	As Inventory & Schedule of Condition + 2 x screws seen to RHS of window to mid level Liability - Tenant	
5.6	Splashback	Low level splashback and integrated splashback behind the hob is light grey granite effect to match the worktop	Sealant to the perimeter and all as new condition	As Inventory & Schedule of Condition	
5.7	Ceiling	White painted 2 x white circular sprinkler covers 2 x white circular vents 1 x heat sensor alarm	Ceiling - newly decorated Sprinkler covers - intact Not tested Circular vents - intact As new condition Heat sensor alarm - tested and working	As Inventory & Schedule of Condition	
5.8	Lighting	9 x ceiling mounted inset spotlights 3 x wall mounted white units, each one with 2 x spotlights 3 x under unit striplights	Ceiling mounted inset spotlights - 1 x bulb not working - requires replacement Wall mounted units - all in working order Striplights - all in working order	As Inventory & Schedule of Condition + 1 x spot light not working Liability - Tenant	
5.9	Switches and Sockets	White plastic	As fitted Casing is intact As new condition Sockets not tested	As Inventory & Schedule of Condition	
5.10	Balcony Door	Dark grey UPVC frame Double glazed pane Black metal handle with matching surround Integrated Yale lock, key in situ White painted foot sill	All as new condition Scattered marks to the foot sill;	As Inventory & Schedule of Condition	
5.11	Window	Dark grey UPVC frame Integrated trickle vent 4 x double glazed panes 1 x black handle with integrated lock	All as new condition	As Inventory & Schedule of Condition	

5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)					
5.12	Foot Sill	White painted	Newly decorated	<i>As Inventory & Schedule of Condition</i>	
5.13	Heating	White wall mounted double radiator Grille to the top Thermostat and cap seen	As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
5.14	Kitchen Units	Light grey laminate wood flat panelled doors and drawers with integrated handles Matching kickboards Integrated vent below fridge freezer Interior of the cupboards in white laminate with matching shelves Interior of the drawers is grey Interior of second drawer with grey plastic cutlery tray	Units - all as new condition Interior of the cupboards- as new condition Interior of the drawers - as new condition Cutlery tray - as new condition	<i>As Inventory & Schedule of Condition</i>	
5.15	Worktop	Light grey granite effect worktop with integrated drainer	Sealant to the perimeter and all as new condition	<i>As Inventory & Schedule of Condition</i>	
5.16	Sink	Stainless steel sink Integrated overflow Stainless steel waste Stainless steel strainer plug Stainless steel mixer tap	All as new condition	<i>As Inventory & Schedule of Condition</i>	
5.17	Cooker Hood	Bosch stainless steel cooker hood 2 x integrated lights 2 x metal filter covers	Lights are in working order Unit is as new condition	<i>As Inventory & Schedule of Condition</i>	
5.18	Hob	Bosch 4-burner electric ceramic hob	As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
5.19	Oven	Integrated Bosch oven Control panel with digital display 2 x brushed metal control dials Over door black and clear glass with integrated brushed metal handle To the interior of the oven: Integrated light 2 x chrome rack shelves 3 x grill pans Serial number O3289	Light - in working order Rack shelves and grill pans - all as new condition	<i>As Inventory & Schedule of Condition</i>	
5.20	Washing Machine	Bosch washing machine and dryer Serial number 000553 Control panel with digital display 6 x push buttons and 1 x control dial	Control panel with digital display, push buttons, control dial all as new condition Door glass, door seal, and soap tray all as new condition Not tested	<i>As Inventory & Schedule of Condition</i>	

5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)					
5.21	Dishwasher	Bosch integrated dishwasher Serial number 00247 Interior: 2 x grey rack shelves 1 x grey plastic cutlery caddy	All as new condition	As Inventory & Schedule of Condition	
5.22	Fridge freezer	Integrated Bosch fridge freezer Serial number 00203; To fridge: Exterior with matching camouflage doors to match the kitchen units Interior: Light 4 x glass shelves with white plastic trim 1 x white plastic salad crisper with clear plastic front 3 x clear plastic full width door shelves 3 x white plastic egg holders 1 x white plastic ice cube tray To the freezer: 3 x white plastic drawers with clear plastic fronts	Fridge: Exterior - as new condition Interior - light is in working order Glass shelves, salad crisper, clear plastic door shelves - all as new condition Egg holders, ice cube tray - all as new condition Freezer: White plastic drawers - all as new condition	As Inventory & Schedule of Condition	
5.23	Additional items		Item added after Check In	3 x Curtains and pole seen Investigate	
5.24	Miscellaneous items		Item added after Check In	Numerous tenant items and food waste seen throughout Liability - Tenant	
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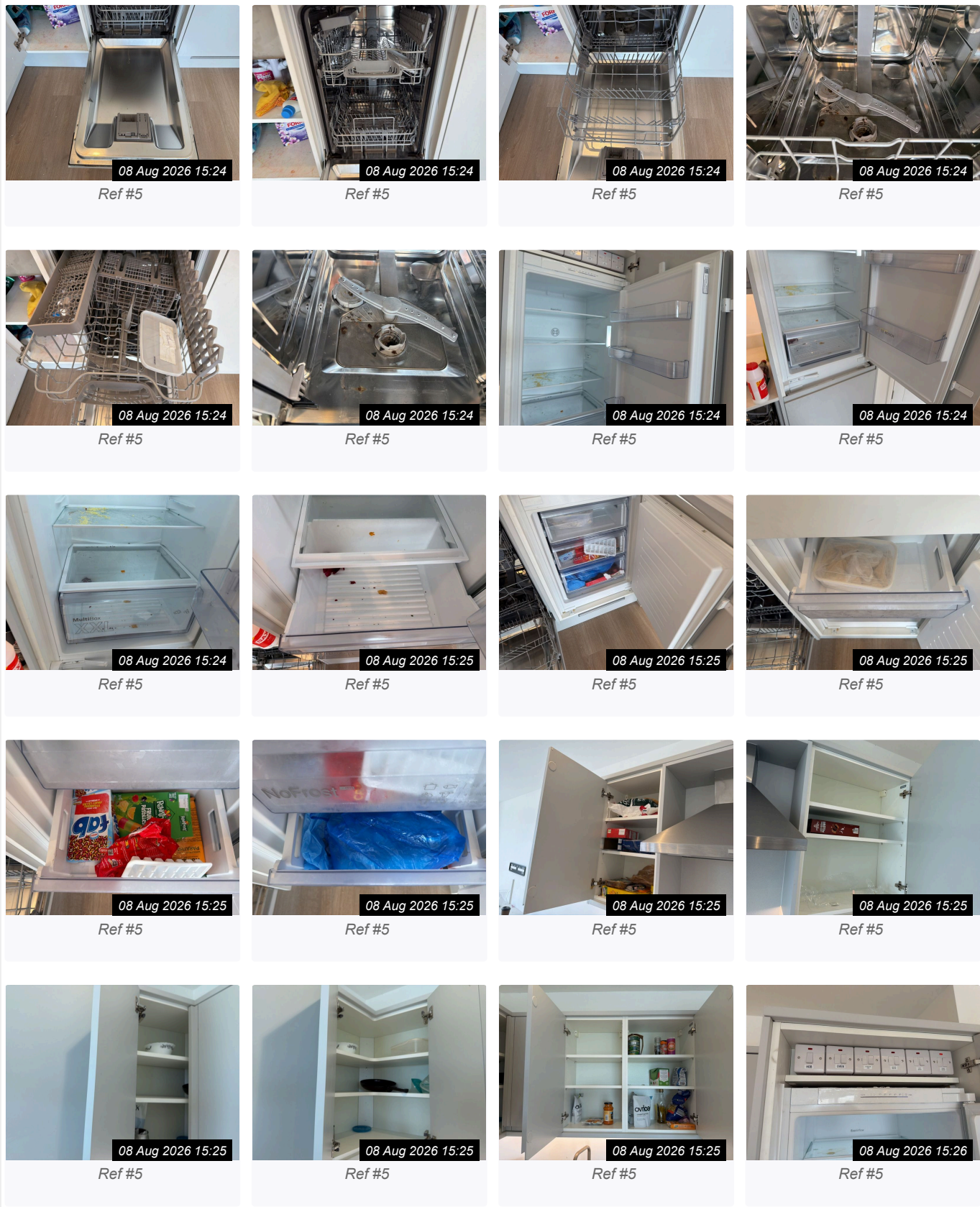
5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)



5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)



5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)



5. OPEN PLAN KITCHEN AND LIVING ROOM (CONT.)



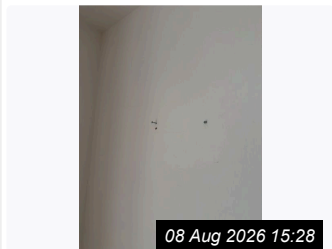
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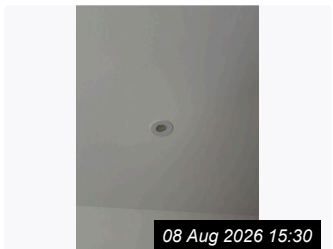
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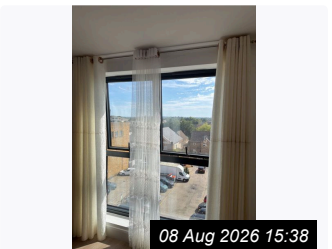
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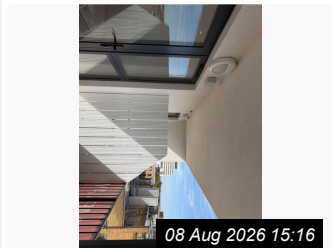


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Ref #5.23

6. BALCONY

Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
6.1	Flooring	Grey mottled effect paving slabs	All in good exterior condition Scattered discolouration marks Scattered bird droppings; Miscellaneous items of debris	<i>As Inventory & Schedule of Condition</i>	
6.2	Railings	Black metal railings to the front White painted slatted wooden division	Black metal railings - all being newly decorated Slatted wooden division - all being newly decorated	<i>As Inventory & Schedule of Condition</i>	
6.3	Walls	White painted	All in good order	<i>As Inventory & Schedule of Condition</i>	
6.4	Lighting	Wall mounted light fitting with frosted glass shade and bulb	Bulb in working order	<i>As Inventory & Schedule of Condition</i>	



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Ref #6



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Ref #6



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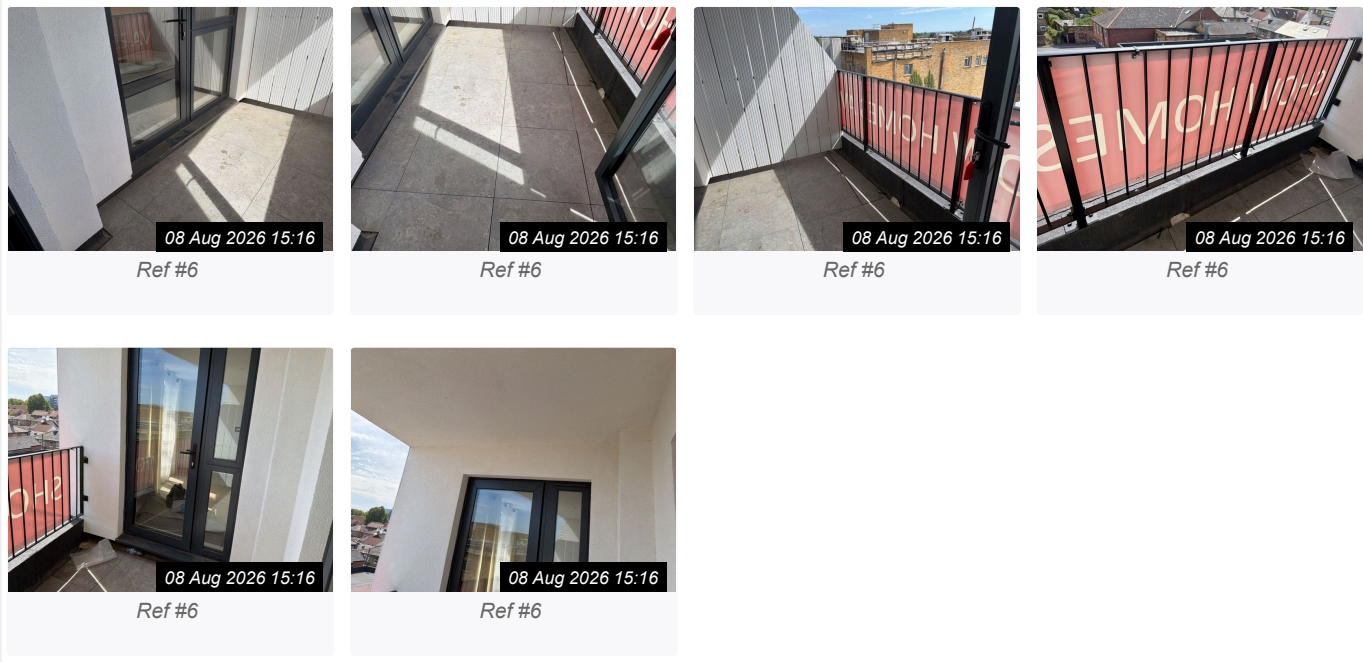
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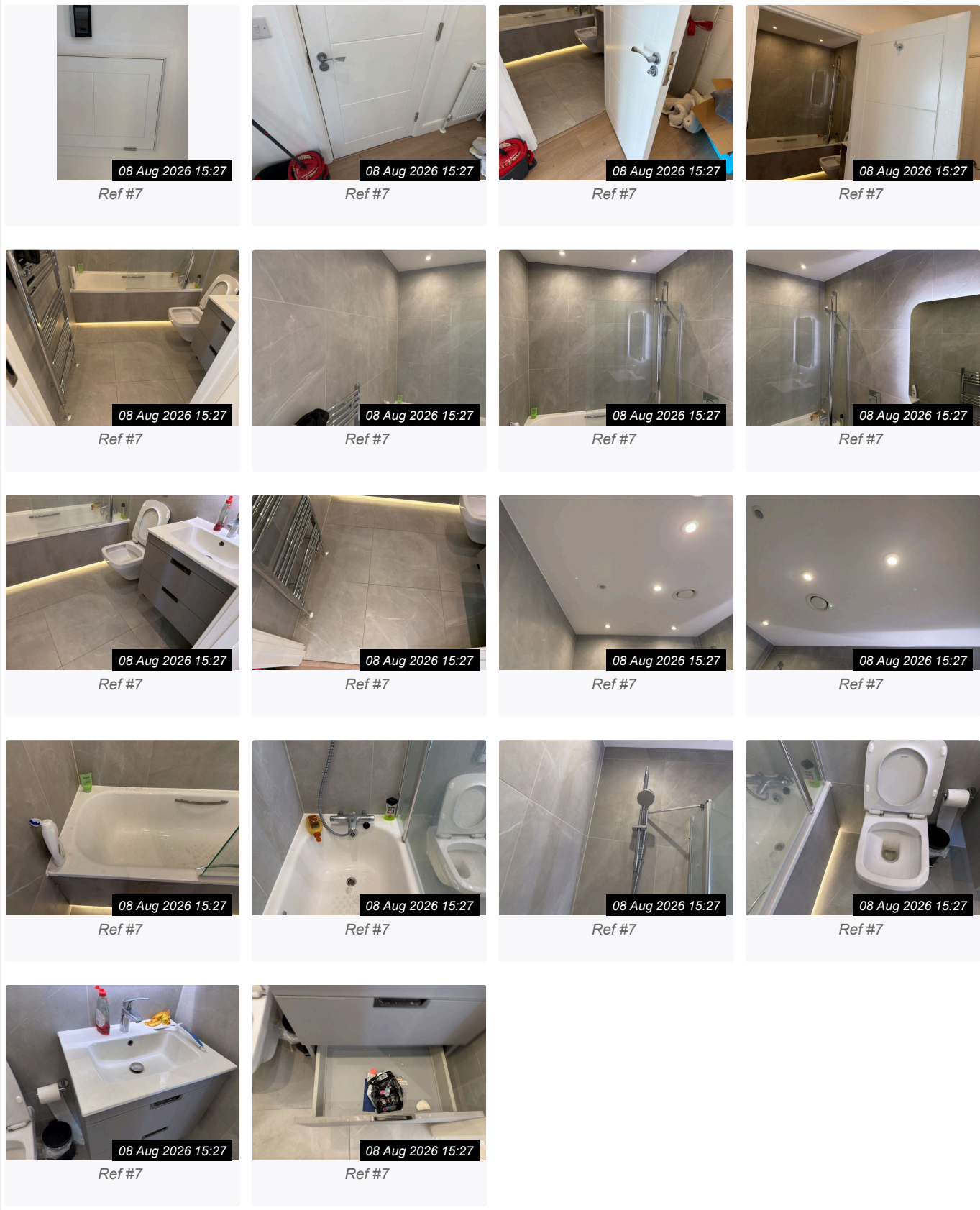
6. BALCONY (CONT.)



7. BATHROOM					
Ref	Name	Description	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
7.1	Door	White panelled door Brushed metal handles with matching surround	Door - newly decorated Handles - as new condition	As Inventory & Schedule of Condition	
7.2	Reverse of the Door	Integrated brushed metal turn lock Chrome single hook	Turn lock - good order Working order Chrome single hook - as new condition	As Inventory & Schedule of Condition	
7.3	Door Frame	White painted	Newly decorated	As Inventory & Schedule of Condition	
7.4	Threshold	Mid laminate wood	As new condition	As Inventory & Schedule of Condition	
7.5	Flooring	Grey marble effect tiles with white grouting	As new condition	As Inventory & Schedule of Condition	
7.6	Walls	Wall tiles to match floor tiles Wall mounted chrome toilet roll holder Wall mounted mirror with integrated light and integrated shavers socket	Wall - all as new condition Sealant to the perimeter of the bath, toilet, and basin as new condition Toilet roll holder - securely fitted As new condition Mirror with light and shavers socket - all as new condition Light in working order	As Inventory & Schedule of Condition	

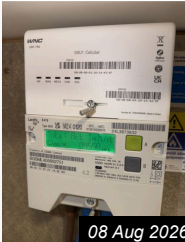
7. BATHROOM (CONT.)					
7.7	Ceiling	White painted White circular sprinkler cover 1 x white circular vent Ceiling mounted sensor	Ceiling - newly decorated Sprinkler cover - intact Not tested Circular vent - intact As new condition Sensor - intact Red light flashing	<i>As Inventory & Schedule of Condition</i>	
7.8	Lighting	4 x ceiling mounted inset spotlights Under bath panel striplight	Ceiling mounted spotlights - tested and working Under bath panel striplight - tested and working	<i>As Inventory & Schedule of Condition</i>	
7.9	Heating	Wall mounted chrome ladder style radiator Thermostat and cap seen All screw cap covers seen	As new condition Not tested	<i>As Inventory & Schedule of Condition</i>	
7.10	Bath	Grey mottled effect laminate bath panel White metal bath with 2 x chrome grab handles 1 x chrome waste 1 x chrome overflow with chrome beaded chain and black rubber plug attached Chrome mixer tap with a grey and silver plastic shower hose Chrome shower handle and head Wall mounted chrome riser rail	Bath panel - as new condition Bath, grab handles, waste, overflow, beaded chain, black rubber plug - all as new condition Mixer tap, shower hose, shower handle and head - as new condition Riser rail - as new condition	<i>As Inventory & Schedule of Condition</i>	
7.11	Shower Screen	Polished metal frame with 1 x fixed pane and 1 x opening pane Opening pane with frosted seal to the bathroom perimeter	All as new condition	<i>As Inventory & Schedule of Condition</i>	
7.12	Toilet	White porcelain toilet Concealed cistern Chrome double push flush White plastic soft close toilet seat	Toilet, cistern, flush - all as new condition Toilet seat - as new condition	<i>As Inventory & Schedule of Condition</i>	
7.13	Basin	White porcelain basin Chrome overflow Chrome waste Chrome pop-up plug Chrome mixer tap	Pop-up plug in working order All as new condition	<i>As Inventory & Schedule of Condition</i>	
7.14	Vanity Unit	Basin is set into a grey laminate wood vanity unit with 2 x matching drawers with matching handles Interior drawers in grey	All as new condition	<i>As Inventory & Schedule of Condition</i>	
7.15	Miscellaneous items		<i>Item added after Check In</i>	Cleaning items seen Liability - Tenant	

7. BATHROOM (CONT.)



8. MANUALS			
Ref	Name	Description	Additional Comments
8.1	Household Appliance Manuals	Dishwasher; Fridge freezer; Oven; Hob; Extractor hood; Washer dryer; Handover Pack; Not seen;	

9. METERS					
Ref	Name	Description	Reading at Inventory & Schedule of Condition	Reading at Check Out	Additional Comments
9.1	Electric Meter	Serial Number: 24L3673832 Location: mezzanine floor electric meter room;	Total - 00510; Meter balance - £0.00	Total - 004558 kWh Meter balance - £52.15	
9.2	Water Meter	Serial Number: 310875033; Location: communal passage water meter cupboard;	000000;	57,232 m3	



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Ref #9.1



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Ref #9.1



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Ref #9.1

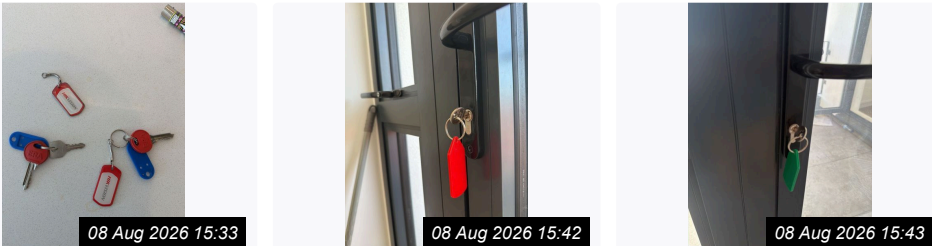


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Ref #9.1



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Ref #9.2

10. KEYS			
Ref	Name	Description	Additional Comments
10.1	Keys at Check In	2 x Yale for front door; 2 x fobs for communal door; 1 x letterbox key; 1 x Yale for bedroom balcony door in situ; 1 x Yale for open plan kitchen and living room balcony door in situ	
10.2	Keys at Checkout	2 x Yale for front door; 2 x fobs for communal door; 1 x letterbox key; 1 x Yale for bedroom balcony door in situ; 1 x Yale for open plan kitchen and living room balcony door in situ	
10.3	Keys missing at Checkout	N/A	



08 Aug 2026 15:33
Ref #10.2

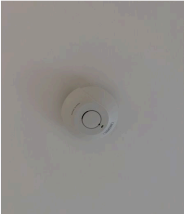
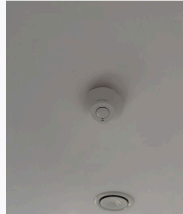
08 Aug 2026 15:42
Ref #10.2

08 Aug 2026 15:43
Ref #10.2

11. SMOKE ALARM				
Ref	Name	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
11.1	Hallway	Tested and working;	<i>As Inventory & Schedule of Condition</i>	
11.2	Expiry Date	No expiry date label seen;	<i>As Inventory & Schedule of Condition</i>	
11.3	Hallway cupboard	Tested and working;	<i>As Inventory & Schedule of Condition</i>	
11.4	Expiry Date	No expiry date label seen;	<i>As Inventory & Schedule of Condition</i>	
11.5	Kitchen	Tested and working;	<i>As Inventory & Schedule of Condition</i>	

11. SMOKE ALARM (CONT.)

11.6	Expiry Date	No expiry date label seen;	<i>As Inventory & Schedule of Condition</i>	
11.7	Bedroom	Tested and working;	<i>As Inventory & Schedule of Condition</i>	
11.8	Expiry date	No expiry date label seen;	<i>As Inventory & Schedule of Condition</i>	

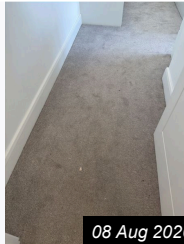
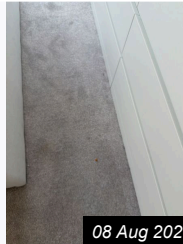
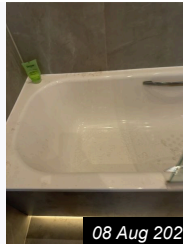
 08 Aug 2026 15:27 Ref #11.1	 08 Aug 2026 15:27 Ref #11.3	 08 Aug 2026 15:28 Ref #11.5	 08 Aug 2026 15:27 Ref #11.7
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12. CARBON MONOXIDE ALARMS

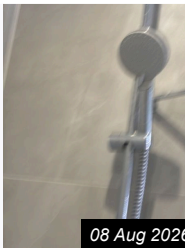
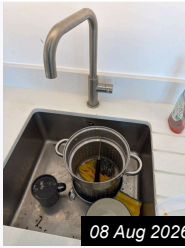
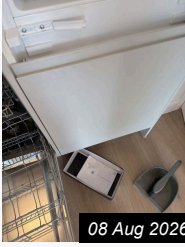
Ref	Name	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
12.1	Not applicable ;			

13. SCHEDULE OF CLEANING

Ref	Name	Condition at Inventory & Schedule of Condition	Condition at Check Out	Additional Comments
13.1	Cleaning Overview	The property has been cleaned to a professional standard throughout;	The property requires cleaning throughout	
13.2	Flooring	Hard flooring swept and mopped; As new condition; Carpet vacuumed and clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.3	Woodwork	Clean;	Cleaning required Needs Cleaning - Tenant	
13.4	Light fittings	Clean;	Cleaning required	
13.5	Windows	Clean to the interiors;	Cleaning required Needs Cleaning - Tenant	
13.6	Curtains/ Blinds	Not applicable;	<i>As Inventory & Schedule of Condition</i>	

13. SCHEDULE OF CLEANING (CONT.)				
13.7	Bathrooms	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.8	Kitchen Units	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.9	Kitchen Sink	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.10	Oven	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.11	Hob	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.12	Extractor	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.13	Washing Machine	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.14	Dishwasher	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
13.15	Fridge-Freezer	Clean; As new condition;	Cleaning required Needs Cleaning - Tenant	
 08 Aug 2026 15:31 Ref #13.2  08 Aug 2026 15:31 Ref #13.2  08 Aug 2026 15:31 Ref #13.2  08 Aug 2026 15:31 Ref #13.2				
 08 Aug 2026 15:34 Ref #13.3  08 Aug 2026 15:36 Ref #13.7  08 Aug 2026 15:36 Ref #13.7  08 Aug 2026 15:37 Ref #13.7				

13. SCHEDULE OF CLEANING (CONT.)

 08 Aug 2026 15:37 Ref #13.7	 08 Aug 2026 15:37 Ref #13.7	 08 Aug 2026 15:37 Ref #13.7	 08 Aug 2026 15:34 Ref #13.8
 08 Aug 2026 15:34 Ref #13.8	 08 Aug 2026 15:34 Ref #13.8	 08 Aug 2026 15:34 Ref #13.8	 08 Aug 2026 15:34 Ref #13.8
 08 Aug 2026 15:34 Ref #13.8	 08 Aug 2026 15:34 Ref #13.9	 08 Aug 2026 15:34 Ref #13.10	 08 Aug 2026 15:34 Ref #13.10
 08 Aug 2026 15:37 Ref #13.12	 08 Aug 2026 15:37 Ref #13.14	 08 Aug 2026 15:35 Ref #13.15	 08 Aug 2026 15:35 Ref #13.15
 08 Aug 2026 15:35 Ref #13.15	 08 Aug 2026 15:35 Ref #13.15		

Actions Required			
Ref	Action Required	Responsibility	Comments
3.9 Hallway » Miscellaneous items	Liability	Tenant	Clothings and bags
3.10 Hallway » Additional Items	Liability	Tenant	Freestanding rack seen
4.6 Bedroom 1 » Walls	Liability	Tenant	Newly decorated 2 x Screws seen to LHS of balcony door to mid levels
4.15 Bedroom 1 » Additional items seen	Liability	Tenant	Bed and base Chest of drawers Bedside caninet
5.5 Open plan kitchen and living room » Walls	Liability	Tenant	Newly decorated 2 x screws seen to RHS of window to mid level
5.8 Open plan kitchen and living room » Lighting	Liability	Tenant	Ceiling mounted inset spotlights - 1 x bulb not working - requires replacement Wall mounted units - all in working order Striplights - all in working order 1 x spot light not working
5.23 Open plan kitchen and living room » Additional items	Investigate	N/A	3 x Curtains and pole seen
5.24 Open plan kitchen and living room » Miscellaneous items	Liability	Tenant	Numerous tenant items and food waste seen throughout
7.15 Bathroom » Miscellaneous items	Liability	Tenant	Cleaning items seen
13.2 Schedule of Cleaning » Flooring	Needs Cleaning	Tenant	Cleaning required
13.3 Schedule of Cleaning » Woodwork	Needs Cleaning	Tenant	Cleaning required
13.5 Schedule of Cleaning » Windows	Needs Cleaning	Tenant	Cleaning required

Actions Required			
13.7 Schedule of Cleaning » Bathrooms	Needs Cleaning	Tenant	Cleaning required
13.8 Schedule of Cleaning » Kitchen Units	Needs Cleaning	Tenant	Cleaning required
13.9 Schedule of Cleaning » Kitchen Sink	Needs Cleaning	Tenant	Cleaning required
13.10 Schedule of Cleaning » Oven	Needs Cleaning	Tenant	Cleaning required
13.11 Schedule of Cleaning » Hob	Needs Cleaning	Tenant	Cleaning required
13.12 Schedule of Cleaning » Extractor	Needs Cleaning	Tenant	Cleaning required
13.13 Schedule of Cleaning » Washing Machine	Needs Cleaning	Tenant	Cleaning required
13.14 Schedule of Cleaning » Dishwasher	Needs Cleaning	Tenant	Cleaning required
13.15 Schedule of Cleaning » Fridge-Freezer	Needs Cleaning	Tenant	Cleaning required

Declaration

I/We the undersigned, affirm that if I/we do not comment on the Inventory in writing within seven days of receipt of this Inventory then I/we accept the Inventory as being an accurate record of the contents and condition of the property.